Online Enrolment

1. Going to Online Enrolment Portal

Step1. Go to www.fnu.ac.fj click MY FNU on the home page and then click on STUDENT



Step2. Now choose your college from the Choose your College Dropdown box and click on your college name





Step3: Click on Online Student System (https://services.fnu.ac.fj/sms/Default3.aspx)

2. Online Enrolment Process

Step1. Enter your Student ID number. Then Enter your Enrollment Password. Enter both Student ID and Password and then click on the <u>Login</u> Button.

If you have forgotten your password, please check with ICTHelpdesk on icthelpdesk@fnu.ac.fj.

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← → C 🔒 services.fnu.ac.fj/sms/Default3.aspx						० 🖈 😉 🏞 😷 :
						Online Student Services
	Home	Student Services	Help			
	Please use your Stu Please Enquire with forgotten your Pass Login to Enrol Into	dent ID Number and Enrollment p ICT HelpOak for New Password or i word. units, view profile, view invoices a	assword to Login. f you have and print grades	IM IOR 1. Jeas 2. Also, 3. After • Check • Pleas Letter o wish to will not	TANT NOTICE TO STUDENTS in foliou: CORRECT PROGRAMME STURCTURE while enroling ensure to meet the PRERQUISITES prior to enroling into the units enroling.get INVOCE from Finance Office involce to ensure that you have CORRECTLY REDISTRED into units e errol as per your approved programme by Sponsor or the Offer into to vuo. You need to seek noir accorval from Soorsor If You change your programme. Fiji National University and your sponsor be liable for any pending fees due to incorrect enrolment.	
			Login			
			Student ID :			
			Enrollment Passwo d			
			Login		Change Password	
	O Fij	ji National University 2012-2020				

Step2. Click on the Enrolment tab and click Ok/Close to accept or close the Important Notices to Students





Step 3. After reading the Child Protection Policy click <u>Tick and Proceed</u>

Step 4. Choose the venue and period from the dropdown and then click on Register Programme

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← → C 🔒 services.fnu.ac.fj/SMS/Enrolment.aspx							Q 🖈 😗 🗭 🏞 🕒 i
							Online Student Services
	Profile	Enrolment	Invoice	My Registration	Results	Help	
	_				ID: 2020002802 201901		
	Last Contract: Bachelor Year : 2021 Peri Next Logical Contract : School : School of Com	of Arts (Language & Lit od : Semester1 nunications, Language	terature)- & Literature	Venue : Nasinu			
	Kindly follow the program	me structure and select	the unit(s) carefully. A	rogramme structure can be viewed by cli	cking here		
	Select Year :	2021 •]	Programme :			
	Select Period :	Please Select	*	ProgrammeID : Major :			
		Register Program	nme	Venue :			
	Choose Electives :						
	Once you have added yo	ur unit please click * M	<u>ty Registration</u> ⁻ to check	k units in which you are sucessfuli	ly enrolled toThanks		
							J
	© Fiji Natio	nal University 2012-202	0				



Step 6: Choosing units from elective. If your unit does not show you can select it from the <u>choose electives</u> dropdown

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Pro	ofile	Enro	lment	Invoice	My Registr	ation	Re	esults
Last Co Year : 2 Next Lo School :	entract: Bac 2021 ogical Contr : School of	helor of Arts (L Period : Sem act : Bachelor Communicatio	anguage & Liter ester1 of Arts (Langua ns, Language &	ature) - Language & Litera ge & Literature) Literature	lure Venue	: Nasinu		
Kindly fo Select Ye	ollow the pro lear :	gramme struct	ture and select th	e unit(s) carefully. Programe	e structure can be Programme :	lewed by cl Bachelor	<mark>licking here</mark> Ir of Arts (L. nou	uage & Literature)
Venue :		Nasin	u J	~	ProgrammeID :	126147	61	
Select P	eriod :	Seme	ster1	v	Major :	Languag	ge & Literature	
		De	alistas Decompose			NO		
		PAG	gista Programi	IC.	venue:	113		
124460	15 H	NEO1	Mindi for Our	lity Expression		Treat	Withdow	Not Registered
124460	16 14	N601Sem	Variation of H	indi Language		freed	Withdow	Not Registered
124460	17 H	IN702	Drama in His	di Literature		Encol	Withdow	Not Registered
124460	18	GEO501Sem		i Tulkai Languaga Studia		faced	Withdow	Not Registered
134460	19 17	HIN501 HIN601Sem		a Sijian Language		Encol	Withdow	Registered
134460	20 17	HIN702		no Variation		Encol	Withdow	Not Registered
124460	21 11	ITK501Sem		gevanetes		freed	Withdraw	Not Registered
124460	22 11	ITK701		and the South Decific		Encol	MOTO demar	Not Registered
134460	23 11	LIT507Sem		entemporany Drama		Encol	Withdow	Not Registered
	24 11	LIT605 LIT701Sem		ter Literature and dime		freed	Million de com	Not Registered
124460	24 U	LIT702Sem		des la Caudio and Alms		Carot	WILDSTOW	Not Registered
1344602	A. 18	117001		demic studies		Large	WILLIAM	Not Registered
1344602 1344602	25 U	LITOOD		of English Englage		Laron	Withdraw	Not kegistered
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1344603 1344603 1344603 1344603 1344603 1344603 1344603 1344603	25 U 26 U 27 U 28 U 29 U 224 G	LIT802 LIT802 LNG501SEM LNG505 LNG505Sem LNG601 LNG608 LNG701Sem		ige Acquisition odologies age Teaching univsical Geography		Enrol Enrol Enrol	Withdraw Withdraw Withdraw	Registered Not Registered Not Registered

Step 5. Click <u>Enrol</u> or <u>Withdraw</u> to enrol or withdraw from a unit. If you enrol in a unit your Units status should change to "Registered"

Step 7. After Enrolling you can go and check what units you are enrolled in under My Registration.

You just need to click <u>View Details</u> link beside the Year and Period you have enrolled for.

Contractive Stream						
	Profile	Enrolment Invoice	My Registration	Results	Help	Online Student Services
				Print Lines	ent Confirmation	
	Programme(s)		Year	Period		
	Bachelor of Arts (Lan	guage & Literature)	2021	Semester1	View Details	
	Bachelor of Arts (Lan	guage & Literature)	2020	Semester2	View Details	
	Bachelor of Arts (Lan	guage & Literature)	2020	Semester1	View Details	
	Foundation Social Sci	ience	2020	Semester1	View Details	
	Foundation Social Sci	ience	2020	Semester1	View Details	
	Foundation Science		2020	Semester1	View Details	
	Enrolled Unit(s) for Se	lected Programme:				
	Unit Code	Unit Name		Unit State	lus	
	ITK601	Structure of the Fijian Language		ER		
	LNG601	Second Language Acquisition		ER		
	110/06/08	Research Methodologies		ER		