Online Enrolment

1. Going to Online Enrolment Portal

Step1. Go to **www.fnu.ac.fj** click **MY FNU** on the home page and then click on **STUDENT**
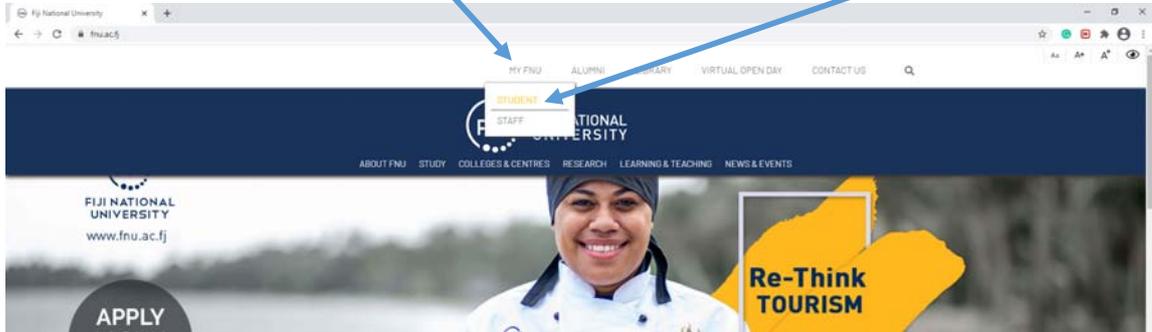
Step2. Now choose your college from the **Choose your College** Dropdown box and click on your **college name**
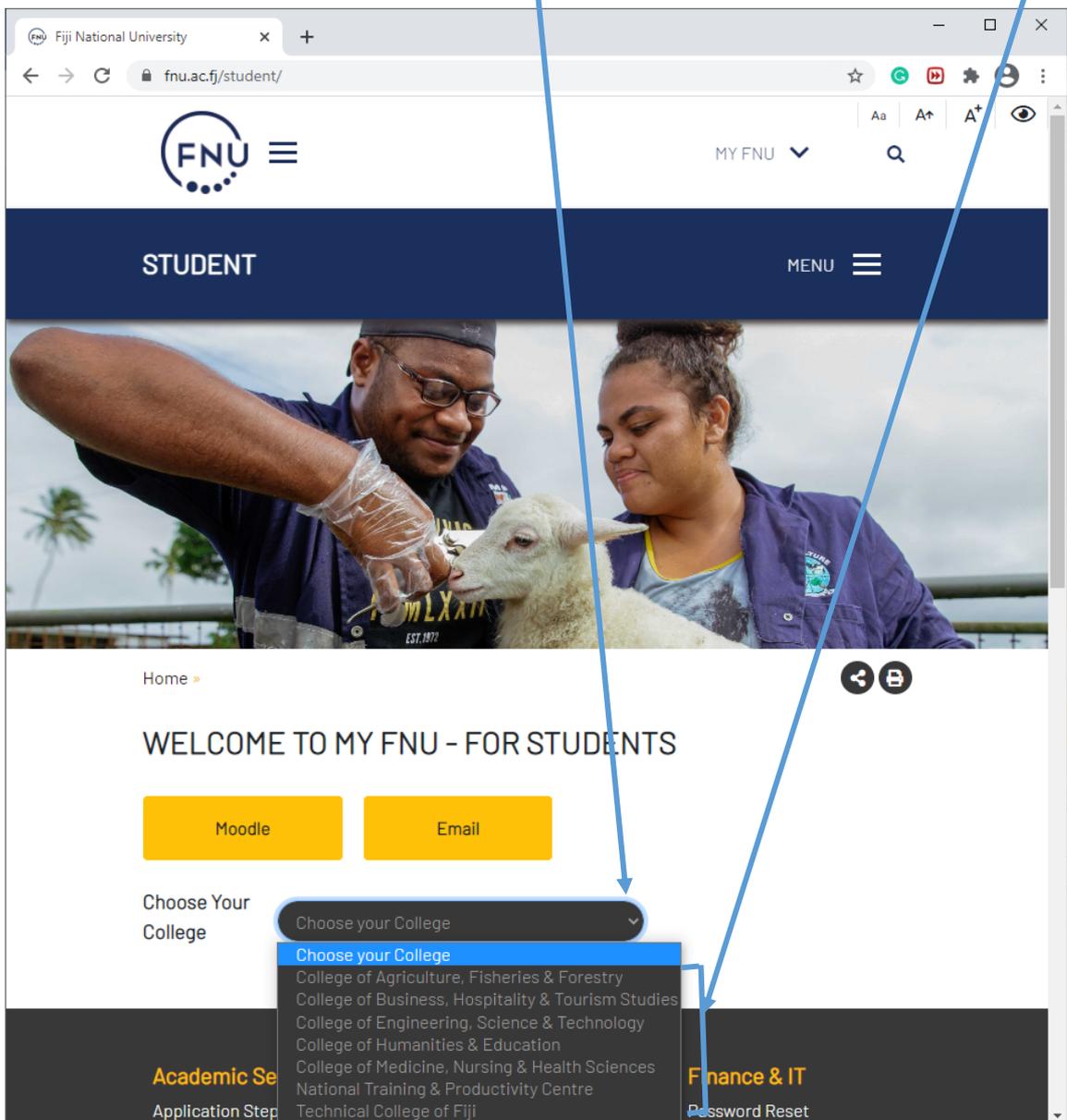
Step3: Click on **Online Student System** (https://services.fnu.ac.fj/sms/Default3.aspx)
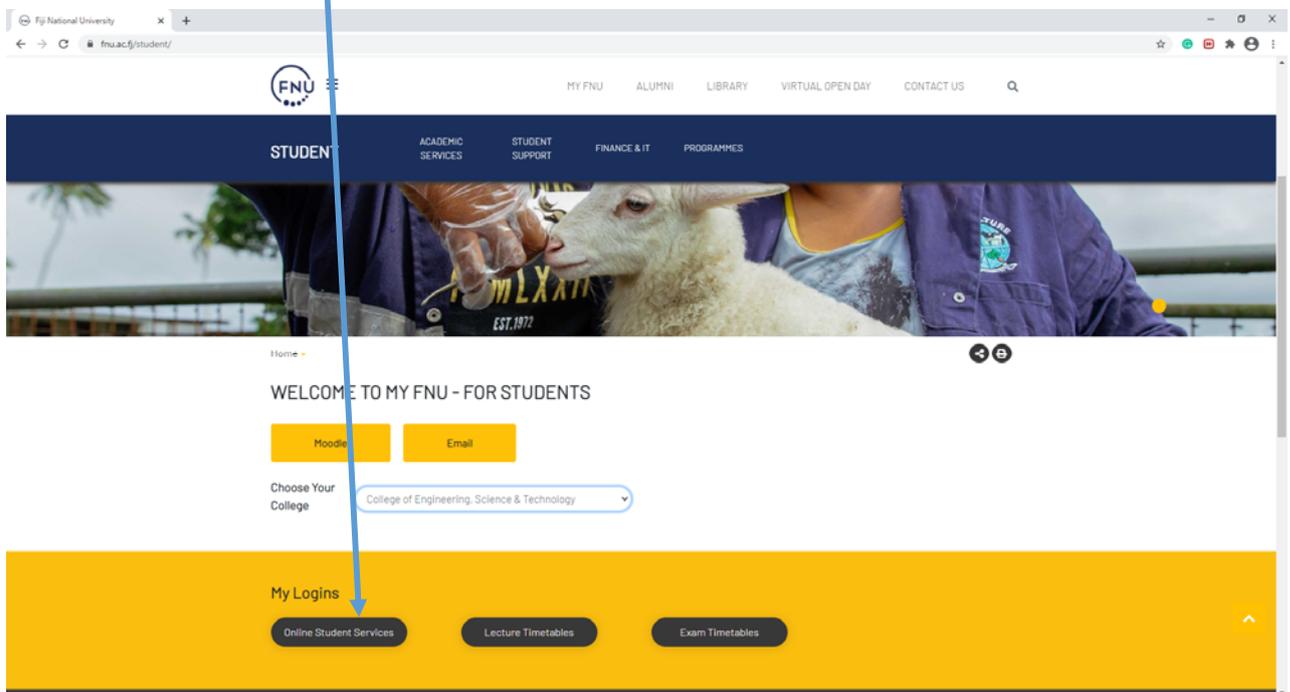
2. Online Enrolment Process

Step1. Enter your Student ID number. Then Enter your Enrollment Password.
Enter both Student ID and Password and then click on the **Login** Button.

If you have forgotten your password, please check with ICTHelpdesk on icthelpdesk@fnu.ac.fj .
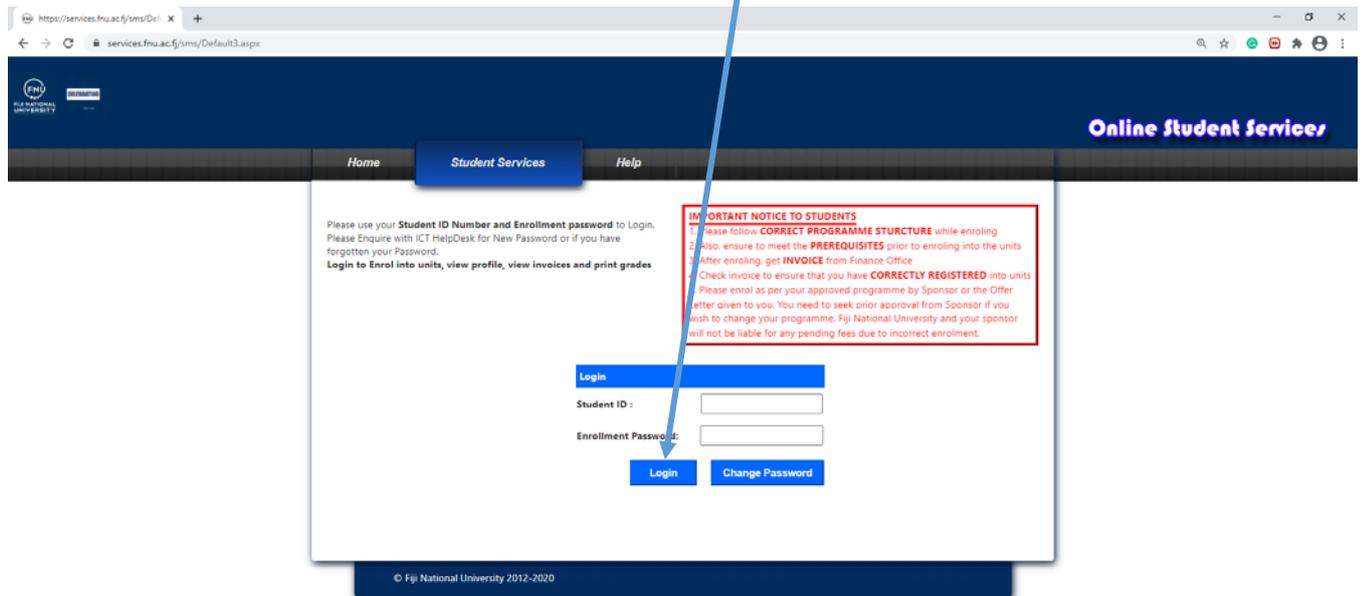
Step2. Click on the Enrolment tab and click Ok/Close to accept or close the Important Notices to Students
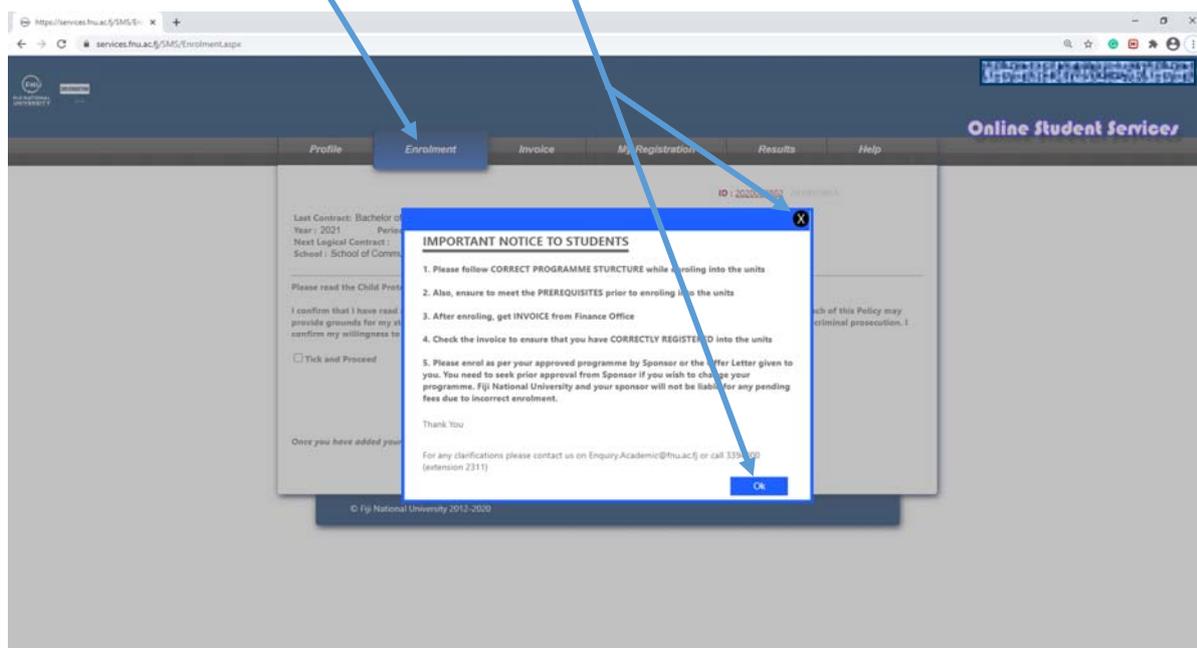
Step 3. After reading the Child Protection Policy click **Tick and Proceed**

Step 4. Choose the venue and period from the dropdown and then click on Register Programme

Step 5. Click **Enrol** or **Withdraw** to enrol or withdraw from a unit. If you enrol in a unit your Units status should change to "Registered"

Step 6: Choosing units from elective. If your unit does not show you can select it from the **choose electives** dropdown

Step 7. After Enrolling you can go and check what units you are enrolled in under **My Registration.**

You just need to click **View Details** link beside the Year and Period you have enrolled for.